

1911 11th St, Suite #201  
Boulder, CO 80302  
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www.paradoxsports.org



**Position:** Program Coordinator Internship (unpaid)

**Posted Date:** October 12<sup>th</sup>, 2016

**Internship Start Date:** January 16, 2017

**Schedule:** approx. 10-15 hrs a week (1-2 days in the office a week)

**Deadline:** Open until filled

### **About Paradox Sports:**

Paradox Sports is a leading expert nationally in adaptive climbing. Established in 2007 by Major DJ Skelton, professional climber Timmy O'Neill, and amputee climber Malcolm Daly, Paradox Sports seeks to recognize and foster an individual's potential and strength, defying the assumption that people with a physical disability can't lead a life of excellence. Paradox Sports runs adaptive climbing trips and trainings across the country for veterans and other adults with physical disabilities in order to make human-powered sports such as rock and ice climbing accessible to everyone. Last year, Paradox Sports ran 11 trips, 16 adaptive climbing trainings and released the first ever adaptive climbing manual. We are passionate about climbing, the outdoors and our community.

### **Overview:**

The Program Coordinator Intern will gain hands-on experience with program logistics, outreach and planning both in the office and in the field.

### **Responsibilities:**

Interns will work closely with the Program Director to complete a wide variety of tasks including, but not limited to:

- Lead organizer of local Adaptive Climbing Club nights
- Logistics coordinator for national trips and trainings
- Assisting with Grant writing and reporting
- Administrative duties as they come up
- Manage sponsor needs while on trips
- Assist with recap posts about Trips & Trainings
- Assist with online and print fundraising campaigns
- Outreach for adaptive climbing trips

### **Qualifications:**

- Must be a minimum of 18 years of age
- Rock and/or ice climbing experience strongly preferred
- AMGA SPI, CWI, or other institutional climbing management experience preferred
- Self-starter, takes initiative with limited oversight
- Strong communication skills - written and verbal
- Experience working with disabilities preferred
- Be available weekdays, regular office hours. Some nights/weekend events required
- Ability to lift 50 pounds.

**If you are interested, please send your resume and cover letter to [Adam@paradoxsports.org](mailto:Adam@paradoxsports.org)**